



# To Boeing Employees



**Report Your Volunteered Scouting Service Hours  
to Support your Fire Mountain Scout Camp!**

## Overview of the Boeing Company's Employee Volunteer Gift Match Program

In 2010, Boeing introduced a volunteer gift match program that focuses on the *One Boeing Volunteer Campaign*. This matching plan was revised in 2011 and Boeing now awards monetary contributions to nonprofit organizations where employees volunteer at least 25 hours in one year. The volunteered hours match is \$250 for every 25 hours up to an average monthly maximum of \$500 and an annual maximum of \$6,000.

- **Boeing has capped the maximum annual grants to the Mount Baker Council at \$150,000 •**

**Your participation in Boeing's Volunteer Matching Program is critical to our council because it raises much needed Capital funds to improve our year-round camp facilities!**

## Where the Mount Baker Council will use matching dollars:

After consultation with Boeing management, the council volunteer Executive Board has decided that Boeing matching dollars will go to long-term Scouting needs, rather than to cover short-term operating costs. Having paid off the mortgage on the Everett Scout Service Center and increased the council's endowment, in 2016 and 2017 all Boeing matching hour's payments will go toward improvements at Fire Mountain Scout Camp. These projects will include a new water system, new swim beach, new cook's cabin and the new staff shower house.



## Boeing Website Instructions to Request a Gift Match for Volunteered Hours

**NOTE:** Please enter in 25-hour increments! Entering from 26 - 49 hours will count in Boeing's system as only 25 hours of volunteered time.

Directions to navigate to cybergrants page:

Step 1: Go to TotalAccess and under the **Life & Community** menu select **Community Giving - GIVE**. Boeing offers a portfolio approach to support employee contributions of time, talent and treasure with a \$6,000 credit in an Employee Gift Match Bank each year. Boeing will match employees' contributions to eligible non-profit organizations in these three categories:

Step 2: Select **Give** which will take you to the gift matching page.

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- Step 3: Select the tab labeled **Gift Match** and then select the button **Match My Time**.
- Step 4: Select **United States** then enter **911622046** for the U.S. Tax ID/EIN of the Mount Baker Council and select **Volunteer Matching** for the Type.
- Step 5: Proceed to fill out the form with your volunteer hours. Make sure you submit hours in **25-hour increments**.

**Payout Schedule**

Gift match requests must be submitted by the employee and confirmed by the nonprofit no later than the deadline dates listed below to be considered for each quarter's payment processing.

<u>Submission Deadline</u>	<u>Payment Processing</u>
March 24	April 31
June 23	July 31
September 22	October 31
December 21	January 31



**Mount Baker Council**  
Boy Scouts of America



For details please contact Tonya Reynolds at the Everett Scout Service Center at (425) 338-0380 or at [tonya.reynolds@scouting.org](mailto:tonya.reynolds@scouting.org).

